



TOWN OF MANILA, UTAH
145 E HWY 43/PO BOX 189
Office: 435-784-3143
Fax: 435-784-3356

Applicable Fees Paid: _____

Town of Manila

Fire Hydrant Meter Rental

Applicant Checklist

Purpose of this checklist:

This checklist is provided to help customers ensure all necessary contact information, payment details, and terms of responsibility are complete when submitting a Fire Hydrant Meter Rental / New Customer Information Form to the Town of Manila. Completing this checklist prior to submission helps facilitate quick meter setup, accurate usage tracking, and smooth processing.

1. General & Connection Information

- ☐ Requested connect date specified.
- ☐ New customer / company name provided.

2. Contact Information

- ☐ Primary contact person designated.
- ☐ Primary contact phone number provided.
- ☐ Complete mailing address provided.
- ☐ Email address provided.

3. Payment & Credit Card Information

- ☐ Selected payment method:
 - ☐ Credit Card
 - ☐ Check
 - ☐ Other
- ☐ **If Paying by Credit Card:**
 - ☐ Cardholder name provided



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- ☐ Card type selected (Visa, Mastercard, Discover, or Other)
- ☐ Credit card number provided
- ☐ Expiration date provided
- ☐ CVV security code provided
- ☐ Billing ZIP code provided

4. Responsibilities & Signatures

- ☐ Acknowledged that the primary contact is held responsible for all bills, fees, meter usage, damages, and other associated charges.
- ☐ Customer signature attached.
- ☐ Form signed date recorded.

5. Meter Return & Final Billing — *For Office Use Only*

- ☐ **Fire Hydrant Meter Information:**
 - ☐ Beginning meter reading recorded
 - ☐ Return date recorded
 - ☐ Final meter reading recorded
 - ☐ Total gallons used calculated
 - ☐ Amount charged calculated (\$)
 - ☐ Total due calculated (\$)
- ☐ **Town Administrative Entry:**
 - ☐ Computer entry completed by staff
 - ☐ Processing date recorded

Statutory & Code References

Town of Manila Code & Ordinances

- Water Utility Service & Connection Ordinance: Regulates the temporary connection to municipal fire hydrants, temporary water connections, bulk water sales, and backflow prevention requirements.
- Public Works Standards & Water Meter Policy: Mandates the use of town-approved, calibrated construction/hydrant meters to accurately measure water volume drawn from municipal mains.



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- Customer Financial Responsibility Regulations: Holds the applicant personally liable for any physical damage to the fire hydrant meter, loss of equipment, unauthorized water extraction, or delinquent utility charges.
- Municipal Fee Schedule: Authorizes temporary water connection fees, volumetric water usage rates, deposit requirements, and equipment damage assessments.

Utah Code Annotated (UCA)

- UCA § 10-8-14: Grants statutory authority to Utah municipalities to construct, maintain, and operate water works, public water utility systems, and regulate temporary utility connections.
- UCA Title 19, Chapter 4 (Utah Safe Drinking Water Act): Mandates strict protection of public drinking water systems from contamination, including backflow assembly requirements for temporary hydrant cross-connections.
- Utah Administrative Code R309-550-6 (Cross Connection Control): Governs required backflow protection measures when connecting hoses, construction meters, or bulk filling equipment directly to public fire hydrants.
- UCA § 76-6-409 (Theft of Services / Utility Tampering): Prohibits drawing water from municipal fire hydrants without an approved meter and permit or tampering with utility metering equipment.

Important Reminder

The primary contact listed on this application assumes full legal and financial responsibility for the physical safety, usage readings, proper operation, and all fees/charges incurred for the rented fire hydrant meter until it is officially returned and inspected by the Town.

Town of Manila, Utah

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